

Agenda Item 3

**Minutes of the Meeting of Barrowford Parish Council
Held at Holmefield House Gisburn Road Barrowford
On Wednesday, 17th November 2021**

Present

Cllr. A Stringer – Chairman in the Chair

Parish Councillors

T. Titchiner R. Oliver A. Vickerman J. Gibson
S. Nike Manzar Iqbal
County Cllr. Hartley

96. Declaration of Interest: None

97. Apologies: None

98. Minutes of Meeting of the Council Held on the 20th October 2021: Copies having been previously circulated.

It was resolved: That the minutes be approved as a correct record

99. Planning Applications, Tree Orders and Highway Matters:

It was Resolved:

Number		Comments
21/0830/HHO	Full: Erection of a single storey rear extension. 33 Bank Fold Barrowford Nelson	Objection: The Parish Council has no concerns regarding the size of the extension but concerns regarding: <ol style="list-style-type: none">1. The expanse of glass to the rear elevation from floor to gable this raises the need for adequate thermal efficiency and possible use of triple glazing to mitigate climate change.2. The Council would like to be assured that as the extension is floor to rafters insulation to the roof of the proposed extension will also increase to adequate to future proof the thermal efficiency of the building to meet climate change.3. The need for the inclusion of large patio doors to the rear elevation of the domestic garage is unnecessary as the garage is presumably an integral part of the off-road parking requirement for a dwelling of this size.
21/0872/HHO	Full: Demolition of existing detached garage and erection of part two storey, part	Objection: Barrowford Parish Council has concerns regarding the impact on the Newbridge Character Area and will expect the proposed extension to be sympathetic to the existing buildings of a similar

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	single storey side extension.23 Sandy Lane Barrowford Nelson	materials and design. The Council is very concerned regarding the increase to 4 bedrooms with the only off-street parking being a one car garage at a pinch point with the junction onto May Street and entry/exist to Calderview which is in effect a Cul-De-Sac accessed from Sandy Lane. The property opposite has been granted permission for conversion into flats again with no off-road parking and there is scant on road parking. The Highways Authority need to be aware of the traffic flow problems at this point especially when wagons mistakenly turn down Sandy Lane.
21/0823/HHO	Full: Erection of decking with balustrade to rear and glazed open canopy to side.7 The Orchard Barrowford Lancashire	Concerns: Barrowford Parish Council's only concern is, will the future use of the glazed canopy reduce the vehicular access to the garage which with the proposed canopy site is an integral part of the off-road parking requirement for a dwelling of this size.
21/0858/TCA	3 x Conifer trees - Fell due to diseased. The owner has tried treating however they are not responding 5A Sandy Hall Lane Barrowford Nelson Lancashire BB9 6QH	For Information Only
	PASTURE LANE, BARROWFORD, PENDLE BOROUGH (TEMPORARY PROHIBITION OF THROUGH TRAFFIC) ORDER 2021: The prohibition will be operative from 0700 hours on Monday 31st January 2022 until 2359 hours on Friday 11th February 2022 or until completion of the works within this period.	For Information Only

100. Financial Matters: The relevant paperwork having been previously circulated.

It was Resolved:

- a. To approve the Virements for October None
- b. To Note the Outturn for to 31st October 2021
- c. To Approve payments of £14,114.00 for November 2021

Payments November 2021

Spring Wood Nursery	435.80
Electrical Sales	300.00
Citrus Office Solutions	248.02
Lite	2364.00
Wages & Salaries	6147.81
Handyman 2	117.65
Clerk	103.94
HM Revenue & Customs	1411.25
Nest	300.39
Peninsula	115.17
Petty Cash	111.99

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Zen	39.28
Waterplus	69.16
British Gas	26.05
British Gas	53.17
Joseph Noblett	819.00
Zoom	143.88
Sharp Business Systems	127.69
Option Hygiene Ltd	47.05
J B Barnes Ltd	507.96
Pendle BC	214.20
Meals on Wheels	135.71
Meals on Wheels	88.73
Meals on Wheels	99.83
Meals on Wheels	86.27
Total	£14,114.00

101. Water Pipe Replacement: Road to Cemetery to Bowling Pavilion a report having previously been circulated.

It was Resolved: That the work be carried out as soon as practicable.

102. Meeting of the Finance Review Group: Following discussion regarding the budgeting process for 2022-23 and Park Maintenance for 2022-23:

It was Resolved:

- 1) That Cllr Nike as Chair of the GP Committee and Chair of the Friends of Barrowford Memorial Park be co-opted for these discussions.
- 2) A meeting of the Group is to be held Thursday 9th December 2021 at 7pm.

103. Meals on Wheels: A Financial breakdown having previously been circulated. The Clerk reported that Mondays had dropped to eight or nine meals and that it was not sustainable for that number.

It was Resolved: To stop delivering meals on Mondays from the beginning of December.

104. Remembrance Sunday: The Wreath Laying Service was well attended a brief discussion took place regarding improvements for next years service.

105. Barrowford Town Centre, the Re-opening the High Streets Safely Fund (RHSSF) and the Welcome Back Fund: A report having been previously circulated.

- 1) The Clerk reported that the barrels and stone troughs had all been installed with the help of the In Bloom Group.
- 2) The liners for the wall barriers at Holmefield House had been planted and the planters would be installed once the Christmas Trees have been completed.
- 3) Cllr. Oliver reported that the reusable bags were in the process of being ordered but there could be a three week lead time.

106. Report of the Clerk: Recent items arising for information only.

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- 1) The Clerk reported that a letter of thanks had been received from the In Bloom Group for the Council's assistance with the barrel and trough planters.
- 2) The Armed Forces Support Group thanked the Parish Council for the use of the lounge for their table top sale/
- 3) That a Craft Fair would be held Saturday 20th November.

107. Report on the Barrowford and Western Parishes Area Committee Meeting:

A verbal report was given by Cllr. Oliver.

108. Date, time & place of the Next Meeting of the Council: *7pm Wednesday 8th December 2021 at Holmefield House.*